

TOWN OF WESTHAMPTON - FY 2025

Account ID: #NAME?
 Account Description: #NAME?
 Prepared by: Meaghan Schwelm, Trustees
 Date: 2/16/2024

RETURN

Confirmed (Estimated / Confirmed)

Department Expenses

Category (Use)	Type of Expense*	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Request	Notes
Professional Development			536.00	700.00	237.00	700.00	505.00	700.00	700.00	cost of two in-state conferences
Repair				1,000.00	2,010.00	2,000.00	3,727.00	2,000.00	3,300.00	Based on 3 and 5 year averages plus age of building
Maintenance			4,032.00	3,000.00	4,096.00	4,500.00	3,727.00	4,500.00	4,550.00	Based on 3 and 5 year averages plus age of building
Supplies			2,180.00	2,000.00	1,388.00	2,000.00	1,979.00	2,000.00	2,200.00	Based on current spending plus 5% increase for inflation.
Electricity			174.00	1,300.00	1,451.00	1,400.00	1,109.00	1,700.00	1,785.00	Based on current budget plus 5% increase for inflation.
Heating Oil			1,755.00	2,500.00	2,097.00	2,700.00	3,586.00	3,000.00	3,000.00	Based on current spending.
Telephone			495.00	500.00	576.00	530.00	429.00	560.00	530.00	Based on 3 and 5 year averages and with consideration that rates have been lower since the town switched plans.
Landscaping			199.00	1,000.00	-	300.00	400.00	500.00	500.00	Mulch and mulch application
CWMARS Membership			4,210.00	5,733.00	3,807.00	5,848.00	3,922.00	4,039.00	6,607.00	Set by CWMARS
Equipment & Technology			1,628.00	1,000.00	632.00	1,800.00	1,875.00	3,000.00	820.00	Wowbrary=\$505; Quicken=\$120; Zoom=\$150 (plus 5% increase for inflation)
Mandatory Purchasing			24,699.00	22,200.00	23,941.00	23,938.00	25,432.00	24,821.00	27,214.00	Required to be 20% of overall library budget in order to maintain certification through MBLC; This is calculated by adding all other item lines and calculating 25% of the total. This equals 20% of the overall budget.
Prev. Year Appropriations		106,859.00	(519.00)		(4,202.56)		(3,915.00)			
Total		106,859	39,389	40,933	36,032	45,716	42,776	46,820	51,206	Budget must be at least 2.5% more than average of prev 3-year budgets (\$46,232) in order to maintain MBLC Certification

*Please Note: Type of Expense = fixed costs (F), variable costs (V), mandated cost (M), or offset by outside source in part or whole (O).

Total Library Expense: \$136,069.00 20% of Total Library Expense: \$27,213.80

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FY2023 Outside Revenue (grants, state reimbursement, etc.)

Category	Amount	Status (Pending, awarded, etc.)	Notes
Staff Time	11,025	In-Kind	735 of volunteer hours at \$15.00 / hour
State Aid	6,068	Pending	
Donation	2,800	Pending	Gift from friends
Programs	400	Pending	Cultural Council Grant
Maintenance Volunteer hours:			

Capital Expenses

Category	Amount	Year (to be purchased, contracted, etc.)	Life-expectancy	Notes

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Please note any additional information that is necessary to explain or support this year's budget.

Budget was collectively prepared by Anne Marie O'Reilly, Deb Estelle, Angela Griefen, Carol McMurrich, Deb Smith, Caralyn Whipple, and Meaghan Schwelm.

\$27,214

