

## **TOWN OF WESTHAMPTON**

### **Planning Board Minutes**

**Tuesday, February 12, 2024**

Present: Pat Coffey, Jennifer Milikowsky, John Zimmerman, Susan Bronstein

Absent: Wade Clement

Guests: Doug Finn, Jerry Hinkle

1. Jennifer called the meeting to order at 6:31 PM
2. The minutes of the December 12, 2023 were reviewed and corrected.  
Susan made the motion to accept the corrected minutes; Pat seconded the motion and it passed unanimously.
3. Jerry Hinkle initiated a preliminary discussion with the Planning Board regarding his property on the corner of Chesterfield and Northwest Roads. The Planning Board members reminded Mr. Hinkle that we cannot give advice nor provide information about his choices for his property. He was referred to the Conservation Commission regarding the possible wetlands on his property.
4. The Planning Board Fee Schedule was discussed. The fees are included in the subdivision rules; it was agreed that the fee schedule should be established and reviewed periodically by the Planning Board and the Town Clerk. It was further agreed that the fee for an ANR (Approval Not Required) be set at \$100 with an additional \$25 for any additional lots. A final decision was tabled until the next scheduled meeting, allowing time to research and prepare for the required Public Hearing, hopefully on April 9, 2024. John made a motion to accept this plan, Pat seconded it, and it was voted unanimously.

5. Revisions to the recently approved Zoning Bylaws regarding Accessory Dwelling Units were presented by Doug. The Bylaw revision is still awaiting approval by the Attorney General. The Board agreed to continue considering further revisions after the response by the Attorney General.
6. John made a motion to adjourn, seconded by Pat at 8:44 PM. The vote was unanimous, and Jennifer adjourned the meeting.

Respectfully submitted,

*Susan Bronstein*